

**School Name: Talbott Springs Elementary**

**IEQ Team Leader: Nancy Thompson**

<b>LOOK-FORS</b>	<b>ROOM/LOCATION</b>
1. No unusual or offensive odors, or temperature discomfort	Grade 1 pod (25, 23, 29, 24) very warm
2. No Air Fresheners	None found
3. No food, dirty lunch boxes, etc. left in room	Room 29; room 58 room 7
4. Vents are clean and unobstructed	Room 27, Room 53, Room 6; Room 49
5. Temperature sensors are not blocked	None found

6. Area appears clean and dust free	Between rooms 8 and 10
7. No signs of animal infestation	Room 68 and 69
8. Ceiling tiles present; no broken, stained, or painted	Room 67, 62, 36, 38, 37, 51, 31, 35, 34, 33, 25, 24, 28, 27, 29, 23, 22 (closet), 19, 20, 41, 37, 18 (leaky)
9. Walls show no signs of water damage/mildew/ paint irregularities	Room 74 and 72 chipping paint ; Rooms 33 and 29; Room 37- crack in the wall; Room 46
10. No condensation or other evidence of humidity on ceilings, walls, doors, etc.	None found
11. Limited use of non-issued HCPSS furniture and appliances	Room 21-Air Purifier and Heater; Room 55 Coffee Maker; Room 4 refrigerator; Room 71 coffee maker, fridge,
12. No excessive fabric materials, stuffed animals, beanbags, pillows, etc.	Room 63, 27, 28, 33, 31, 32, 34, 54, 62, 60 56?, 57?, 67, 65 curtain), non HCPSS carpet or chairs; Stuffed animals 35;

13. No structural or physical gaps around exit doors	Room 70 both outside doors have gaps; between 56 and 57; between 51 and 70; Room 44 to playground all doors have
14. No improperly stored materials/chemicals	None found
15. Floor coverings are level and secure (tile, carpets, wood board, etc.)	None found
16. Barrier mats vacuumed well	None found
17. Fish tanks are clean and located away from vents/thermostats	All clean
18. Waterproof barriers in place for plants and no standing water	None found
19. Sinks and fountains drain quickly and work properly including absence of leaks	Room 39 sink needs to be sealed; Room 10 sink drips; between 29 and 26 and between 62 and 63 sink drips;

20. No standing water in sinks, fountains, on counter	None found
21. Carpet dry nearby sinks, fountains	Carpet near room 70 water fountain area
22. Soap and paper towels available	Yes
23. All electrical outlets secure, no frayed wires on equipment	None found
24. All electrical cords secured and not extending across walkways	None found
25. No extension cords used as permanent wiring	None found
26. No electrical equipment near sinks or source of water	None found

27. No exposed disconnected wires	None found
<b>ADJACENT SCHOOL GROUNDS</b>	
<b>LOOK-FORS</b>	<b>ROOM/LOCATION</b>
28. No litter	Generalized litter in front and side of building
29. No large insect populations (wasps, bees)	NA
30. Awnings secure, no leaks	NA
31. Shrubby not near vents or windows which can be opened	NA
32. Trees do not provide access to roof	NA
33. No broken windows	NA
34. Windows are closed	NA

35. Exterior doors are closed	air flow under many door thresholds
36. No pools of standing/stagnant water	NA
37. Exterior veneer intact	NA
38. Outside lights working and intact	NA
39. Gutters and downspouts clear/working	NA
40. No stains from roof on outside walls	NA
41. Bins from garbage and recycling clearly marked	NA
42. Hard surfaces (sidewalks, etc.) cleared of any turf application	NA
43. Proper maintenance of planted beds and other vegetation	NA
44. Landscaping and turf look healthy and disease free	NA








































































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**IEQ SCHOOL DATA BASE**

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**Principal: Nancy Thompson**

**DATE: January 2017**

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**IEQ System Leader: Greg Maciulla**

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<b>COMMENTS</b>	<b>ADMIN</b>	<b>FACILITIES</b>	<b>WORK ORDER NUMBER of POTENTIAL IEQ</b>
HCPSS HVAC has adjusted			
Food needs to be stored in plastic containers	√		
Room 27-vent needs to be cleaned; Room 53 needs a vent cover			

Vending machines and area behind need to be cleaned and dusted			
Bugs in lights			

























































































































































































































































